

CopyCentre™ | WorkCentre® | WorkCentre® Pro

Information is your greatest asset. Xerox can help you keep it secure.



The threat is real.

If your critical information falls into the wrong hands, it can create serious financial and legal burdens.



Minimize threats.

Maximize security.



The digital connection.

In today's networked office, digital devices can print, copy, scan to network destinations, send an e-mail attachment, or send faxes. And if everyone has access to your digital device, that means just about anyone can pick up documents left in the output tray, or distribute hard-copy documents over the network.

That's why Xerox provides security solutions that allow you to restrict access, track usage, and protect confidential data that flows through CopyCentre™ digital copiers, WorkCentre® copier-printers and WorkCentre® Pro advanced multifunction systems.

Keep your enterprise information safe with a powerful suite of Xerox digital security solutions designed to limit risk and vulnerability.

CopyCentre, WorkCentre and WorkCentre Pro products help ensure the confidentiality of mission-critical information.

- Our advanced architectural design isolates print, copy, scan and fax operations so your data stays tightly controlled.
- Xerox products adhere to industry standards so you can implement security via well-established methodologies.
- Robust security features can be customized to meet your specific needs.
- Integrating WorkCentre Pro's capabilities with solutions from Xerox Business Partners lets you extend your protective shield even further.

Safe.

Xerox provides the keys to greater security.

Protect your investment.

With **Device Access Password Protection**, you hold the key to safeguarding your investment. Administrative device set-up screens and remote network settings cannot be viewed or altered without a Personal Identification Number (PIN).

Configurable Network Services let you secure your networked devices by allowing enablement/disablement of specific device and print protocols.

Maintain confidentiality.

How do you prevent unauthorized viewing of important documents you have sent to the printer? How can you make sure they won't walk away? Xerox **Secure Print** holds jobs at the device until the owner enters a PIN to release them. They aren't printed until you're on the scene.

The **Image Overwrite Security** option electronically erases data processed to the hard disk in print, copy, scan, Internet fax and server fax modes. This eliminates data stored as part of routine job processing. Depending on customer environments, electronic erasing can be performed immediately after every job or on demand at your convenience. *(The Xerox Image Overwrite Security process implements a 3-pass algorithm specified in the U.S. Department of Defense Directive 5200.28-M.)*

The **Removable Disk Drive Accessory** lets you remove and store hard drives, virtually eliminating the risk of unauthorized access to classified data.

Provide access, secure data, control and track usage.

Network Authentication restricts access to scan, e-mail and fax features by validating network user names and passwords prior to use of these features.

Regulatory compliance and privacy protection is available on a WorkCentre Pro using Omtool's **Genidocs™**, a Xerox Premier Business Partner solution. A press of a button encrypts outbound documents, which are automatically decrypted upon receipt, enabling compliance with government privacy regulations such as HIPAA.

The **Internal Auditron** prevents unauthorized users from using walk-up copy features. You can limit the number of copies available for each user, track usage at an account or department level, and download data to a PC to generate audit reports.

The optional **Foreign Interface Device** enables external access and accounting via magnetic card readers, coin devices and third-party accounting solutions.

In addition, with optional WorkCentre Pro **Network Accounting** enablement, you control access and track usage on a centralized basis. You get up-to-the-minute data on how WorkCentre Pro is being used by account and/or user number, the type of service (print, copy, scan, fax) and even the time and date of completion. This solution requires integration with a Xerox Business Partner accounting solution, such as those provided by Equitrac and Control Systems.



Secure **Embedded Fax** prevents unauthorized control of the device via the fax subsystem (internally separated from network functions). Faxes can be automatically routed to a password-protected fax mailbox or stored at the device until an authorized user releases them for printing. Other robust security features such as auto/manual answer mode, dial directory set-up, and fax reports can be customized to meet your individual needs.

Secure support is part of your Xerox service agreement.

We've developed a range of service support solutions to help make sure your data will not be compromised. The portable workstation used to service your machine is never connected to your data. We also provide diagnostic maintenance software for customer PCs that must remain on site. And Xerox technicians with government security clearances are on call in select areas.

Secure. Protected.

Call today. For more information on how Xerox helps meet your security requirements, call **1-800-ASK-XEROX** or visit us at www.xerox.com/security. For product information on CopyCentre, WorkCentre or WorkCentre Pro, visit www.xerox.com/office.

Xerox offers robust standard and optional security features that can be customized to help you meet your security goals.

Security Features and Options

STANDARD FEATURES	CopyCentre™ C32 Color/C40 Color/ C35/C45/C55/C65/C75/C90	WorkCentre® M35/M45/M55	WorkCentre® Pro 32 Color/40 Color/ 35/45/55/65/75/90
Device Access Password Protection	✓	✓	✓
Internal Auditor (Copy Accounting)	✓	✓	✓
Service Diagnostic Port Restrictions	✓	✓	✓
Remote Systems Administrator Device Access Password Protection	N/A	✓	✓
Configurable Network Services	N/A	✓	✓
Secure Print	N/A		✓
OPTIONAL FEATURES			
Secure Embedded Fax Modem	✓ ⁽¹⁾	✓ ⁽¹⁾	✓ ⁽¹⁾
Foreign Device Interface	✓	✓	✓
Cleared Service Technicians/Diagnostic Software for Customer-Owned PC	✓	✓	✓
Image Overwrite Security (On-Demand & Immediate)	✓ ⁽²⁾	✓ ⁽²⁾	✓ ⁽²⁾
Removable Disk Drives	✓ ⁽³⁾		✓ ⁽³⁾
Network Authentication (Scan/E-Mail/Fax)	N/A		✓
Network Accounting Enablement (Print/Copy/Scan/Fax)	N/A		✓ ⁽⁴⁾
Scan/E-Mail Compliance and Security	N/A		✓ ⁽⁵⁾

(1) Embedded fax option is available on CopyCentre C35/C45/C55, WorkCentre M35/M45/M55 and WorkCentre Pro 35/45/55 models only.

(2) Image Overwrite Security is not necessary in copy mode for CopyCentre C35/C45/C55, WorkCentre M35/M45/M55 and WorkCentre Pro 35/45/55. These products use Random Access Memory in copy mode rather than a hard disk.

(3) Removable disk drives are available on CopyCentre C65/C75/C90 and WorkCentre Pro 65/75/90.

(4) Requires integration with a Xerox Business Partner accounting solution.

(5) Requires integration with a Xerox Business Partner solution (Genidocs software by Omtool).

N/A: Not applicable.

The best time to talk to us about your security concerns is right now.

Security-conscious organizations around the world are examining and, in most cases, upgrading their information security measures. Xerox has experienced analysts who can help assess your document security requirements and work with you to make sure they are met. In addition, Xerox Global Services has customized services available to help you manage your document security. Xerox maintains current CERT (Computer Emergency Response Team)* security alert information so that your security/IT team knows its document security is up-to-date in the changing environment.

* The Computer Emergency Response Team (CERT) provides the Internet community with a single organization that coordinates responses to security incidents.

Common Criteria.

Xerox supports the Common Criteria for IT Security Evaluation (ISO/IEC 15408), an internationally recognized set of standards that define security requirements and establish procedures for evaluating the security of IT systems and software. Xerox is seeking Common Criteria Certification for CopyCentre, WorkCentre and WorkCentre Pro to help you simplify and reduce the cost of internal product accreditation processes.

Xerox systems, software and services adhere to privacy and security technical requirements published in the latest industry standards and governmental security regulations:

- The Health Insurance Portability and Accountability Act (HIPAA) (Health)
- Gramm-Leach-Bliley Act (Finance)
- FDA 21 CFR Part 11 (Pharmaceutical)
- USA PATRIOT Act



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Worldwide Partner



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